

Rubric for Oral Presentations

Title _____

Presenter _____

Department _____

Scale: 1 2 3 4 5
 Poor Average Excellent

Delivery	Score	Comments
Did the presenter deliver his/her presentation effectively and professionally?		
Was the presentation free from any major distractions (e.g., frequently saying “um” or “like,” not making eye contact, turning her/his back on the audience)?		
Did the presenter speak clearly, loudly, and not too quickly?		
Did the presenter field questions with confidence and thoroughness?		
Content/Organization		
Did the presenter capture your interest immediately? Were the objectives stated clearly? Did you get enough background information to understand the project?		
Did you understand what was measured, observed, reported, demonstrated, or analyzed? Were technical terms well defined in language appropriate for the target audience?		
Was the appropriate amount of material prepared? Was material included relevant to the overall message/purpose?		
Did the most important findings or conclusions stand out? Were the conclusions supported? Did the presenter give reasonable explanations for the results? Was material appropriately cited (when applicable)?		
Were the visuals simple and comprehensible? Were the figures (if any) easy to understand?		
Was the presentation free from any visual distractions (cluttered slides or inappropriate animations or transitions)?		
Final score		